

Harford County Board of Estimates Meeting

July 12, 2016
1:00 p.m.
1st Floor Conference Room
220 S. Main Street

Present:

William Boniface, Director of Administration
James McMahan for Richard Slutzky, County Council President
Karen D. Myers, Director of Procurement
Warren L. Hamilton, County Council Appointee
Margaret Hartka, Senior Assistant County Attorney
Robert Sandlass, Treasurer
Joseph Siemek, Acting Director of Public Works

Absent:

Timothy Hopkins, County Executive Appointee

Mr. Boniface, acting as chair, called the meeting to order.

Approval of Minutes of the June 21, 2016 Board of Estimates Meeting

The minutes of the June 21, 2016 Board of Estimates Meeting were approved by general consensus.

Item No. 07-12-16-01

Mr. Boniface presented Solicitation No. 16-275; Repair and Resurfacing of Bright Oaks Drive, Etc.; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Glen Hebel from the Department of Public Works, Engineering, said this work was for the repair and resurfacing of Bright Oaks Drive, to include about 29 roads in total.

The Department of Public Works, Engineering recommends award in the amount of \$1,615,555.00 to Allan Myers MD, of Fallston, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

Item No. 07-12-16-02

Mr. Boniface presented Solicitation No. 16-272: The Construction of Plumtree Road at Tollgate Road Roundabout; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Rick Bates from the Department of Public Works, Engineering said this construction will improve traffic flow at the intersection of Plumtree Road and Tollgate Road by constructing a roundabout and widening the Plumtree Road connection to MD Route 24 along with the associated storm drains, storm water management and traffic signal modifications.

The Department of Public Works, Engineering recommends award in the amount of \$1,039,739.00 to Dixie Construction Company, Inc. of Churchville, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

Item No. 07-12-16-03

Item was pulled and will be reintroduced at a future BOE meeting.

Item No. 07-12-16-04

Mr. Boniface presented Solicitation No. 15-276; On-Call Design Build Environmental Restoration Services; Change Order.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Ms. Christine Buckley from the Department of Public Works, Watershed Protection and Restoration said they are requesting approval to increase the contract amount from \$800,000.00 to \$4,000,000.00 for each of the remaining option years. This increase will allow the county to reduce its cost for impervious acres treated and accelerate the time to complete the restoration projects for the MS4 permit.

The Department of Public Works, Watershed Protection and Restoration recommends award of Change Order #1 in the amount Not To Exceed \$3,200,000.00 per year combined to both firms; Angler Environmental of Odenton, MD; and Ecotone Inc. of Jarrettsville, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

Item No. 07-12-16-05

Mr. Boniface presented Solicitation No. 17-005; Carrs Mill Road over Bear Cabin Branch Bridge #216 in Advance of Bridge Replacement Project; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Glen Hebel from the Department of Public Works, Division of Highways and Stormwater Management, said this utility relocation is needed in advance of the Bear Cabin Branch Bridge #16 replacement project. This project qualified for federal funds under the Federal Bridge Replacement and Rehabilitation Program.

The Division of Highways and Stormwater Management recommends award in the amount of \$66,393.62 to Verizon of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

Note: Mr. Boniface, acting as chair, asked for a motion recommending Items 07-12-16-06 through Item 07-12-16-12 be combined and presented together. Mr. Sandlass made the motion to approve Mr. Boniface's recommendation; it was seconded by Ms. Myers. After the presentation by Ms. Scherer the following seven items were unanimously approved with one member absent.

Item No. 07-12-16-06

Solicitation No. 16-218; Moira Ricklefs; Sole Source

Ms. Teri Scherer from the Circuit Court of Harford County said Ms. Ricklefs would work as an Independent Contractor in the capacity of ADR Specialist for the Circuit Court.

The Circuit Court of Harford County recommends award in the amount Not to Exceed \$34,944.00 to Moira Ricklefs of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

Item No. 07-12-16-07

Solicitation No. 16-228; Stephen Forrester ADR Specialist; Sole Source

Ms. Teri Scherer from the Circuit Court of Harford County said this was for the psychosocial family assessment, crisis intervention and mediation sessions as required by order of court. Mr. Forrester will provide the court with written and/or oral report on the record of court.

The Circuit Court of Harford County recommends award in the amount Not to Exceed \$34,944.00 to Stephen Forrester of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

Item No. 07-12-16-08

Solicitation No. 16-231; Francene Sigai ADR Specialist; Sole Source

Ms. Teri Scherer from the Circuit Court of Harford County said this provides custody/visitation evaluation services or mediation services to the court in contested family law cases.

The Circuit Court of Harford County recommends award in the amount Not to Exceed \$31,200.00 to Francene Sigai of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

Item No. 07-12-16-09

Solicitation No. 16-217; Ann Baer Cogan, Esquire; Sole Source

Ms. Teri Scherer from the Circuit Court of Harford County said this contract was for the Self Help Center director who assists pro se litigants in completing forms for filing in family law cases including domestic violence cases.

The Circuit Court of Harford County recommends award in the amount Not to Exceed \$25,740.00 to Ann Baer Cogan of Havre de Grace, MD in accordance with Section 41-25 of the Harford County Code.

Item No. 07-12-16-10

Solicitation No. 16-216; Kathryn Rogers; Sole Source

Ms. Teri Scherer from the Circuit Court of Harford County said Ms. Rogers would work as an Independent Contractor in the capacity of ADR Specialist for the Circuit Court.

The Circuit Court of Harford County recommends award in the amount Not to Exceed \$43,680.00 to Kathryn Rogers of Cockeysville, MD in accordance with Section 41-25 of the Harford County Code.

Item No. 07-12-16-11

Solicitation No. 16-233; Janice L. Waltemeyer Truancy Court Coordinator, Sole Source

Ms. Teri Scherer from the Circuit Court of Harford County said Ms. Waltemeyer would work in the capacity of Truancy Court Coordinator for the Circuit Court of Harford County.

The Circuit Court of Harford County recommends award in the amount Not to Exceed \$28,424.00 to Janice Lee Waltemeyer in accordance with Section 41-25 of the Harford County Code.

Item No. 07-12-16-12

Solicitation No. 16-215; Joseph O. Williams; Sole Source

Ms. Teri Scherer from the Circuit Court of Harford County said Mr. Williams would work as an Independent Contractor in the capacity of ADR Specialist for Circuit Court.

The Circuit Court of Harford County recommends award in the amount Not to Exceed \$46,592.00 to Joseph O. Williams of Abingdon, MD in accordance with Section 41-25 of the Harford County Code.

Item No. 07-12-16-13

Mr. Boniface presented Solicitation No. 17-006; Josh Schueler, Independent Contractor; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Ted Pibil from the Office of Information and Communication Technology said this was for the project management of the Fire/EMS Record Management System. Mr. Schueler handles all support issues related to the RMS with all fire companies and acts as the liaison to the fire companies for construction and implementation of HMAN.

The Office of Information and Communication Technology recommends award in the amount of \$86,250.00 to Josh Schueler of Street, Maryland in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

Item No. 07-12-16-14

Mr. Boniface presented Solicitation No. 17-007; Wireless Cell Phone Services; Piggyback GSA GS00Q13NSA3003.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Ted Pibil from the Office of Information and Communication Technology said this will provide approximately 600 cell phones and related voice and data services for all County agencies.

The Office of Information and Communication Technology recommends award in the amount Not To Exceed \$390,000.00 to Cellco Partnership d/b/a Verizon Wireless of Basking Ridge, NJ in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

Item No. 07-12-16-15

Mr. Boniface presented Solicitation No. 17-008; Activity Directory Redesign; Piggyback State of Maryland CATS 060B2490023.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Ted Pibil from the Office of Information and Communication Technology said this was to plan and implement a migration to the new Active Directory Architecture. ePlus will work with the County to test and rollout the new design.

The Office of Information and Communication Technology recommends award in the amount of \$92,508.00 to ePlus Technology, Inc. of Herndon, VA in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

Item No. 07-12-16-16

Mr. Boniface presented Solicitation No. 17-009; Centrex Phone Services; Piggyback State of Maryland 060B3490013.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Ted Pibil from the Office of Information and Communication Technology said this will provide central office exchange service for all County agencies.

The Office of Information and Communication Technology recommends award in the amount Not to Exceed \$300,000.00 to Verizon Maryland, LLC of Dallas, Texas in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

Item No. 07-12-16-17

Mr. Boniface presented Solicitation No. 17-010; Mapping Services; Sole Source.

Mr. McMahan made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Ted Pibil from the Office of Information and Communication Technology said this would be for the purchase of oblique imagery which is used throughout the County. The current information is used by Department of Emergency Services, Sheriff's Office, Planning & Zoning, State's Attorney's Office and fire companies.

The Office of Information and Communication Technology recommends award in the amount of \$160,481.50 to Pictometry International Corp. of Rochester, NY in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

Item No. 07-12-16-18

Mr. Boniface presented Solicitation No. 17-012; Varonis Software; Piggyback State of Maryland 060B2490021.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Ted Pibil from the Office of Information and Communication Technology said this is a security solution which will allow ICT to map, analyze, manage and migrate their unstructured data, providing an extra layer of cyber security. This purchase covers software, installation and maintenance.

The Office of Information and Communication Technology recommends award in the amount of \$235,474.19 to ePlus Technology, Inc. of Herndon, VA in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

There being no further business to discuss, the meeting adjourned.

Respectfully submitted,

Sharon Vanden Eynden
Recording Secretary